

**FAMILY PLANNING COUNCIL OF IOWA
FINANCE COMMITTEE MEETING NOTICE
Monday July 13, 2020
4:00 – 5:00 PM
108 3rd Street, Suite 220
Des Moines, IA**

AGENDA

- I. Call to order
- II. Approval of Minutes – May 18, 2020 Attachment A
- III. Proposed FY2021 Title X Grant Application Budget Attachment B (9 month)
Attachment B1 (12 month)
Attachment B2 (FY20 Budget)
- IV. FY2020 4th Quarter Operating Report Attachment C
- V. Other Business
(Discuss FPCI Check Signers)
- VI. Adjourn

**CALL IN INFORMATION: 1-800-882-3610
PASSCODE: 9466920#**

**FAMILY PLANNING COUNCIL OF IOWA
FINANCE COMMITTEE MEETING MINUTES
MAY 18, 2020**

Present: Patrice Sayre Ann Fields Steve Harms
 Ann Fields Mary Warren

Staff: Rachel Goss Michelle Farmer Alicia Shaul

- I. Call to order**
The meeting was called to order at 3:31 pm by Steve Harms, Chair.
- II. Approval of Minutes, December 19, 2019**
Ann Fields moved to approve the minutes of the December 19, 2019 meeting as presented. Mary Warren seconded. **M/P/U**
- III. Proposed FY2021 Title X Budget**
Rachel Goss presented proposed FY2021 Title X Budget. Ms. Goss reported that FPCI updated the proposed FY2021 Title X Budget due to FPCI receiving less funding than requested. There was discussion. Patrice Sayre moved to approve the Proposed FY2021 Title X Budget. Lisa Dahlhauser seconded. **M/P/U**
- IV. FPCI Fiscal Year Proposal**
Rachel Goss advised that FPCI would like to change the fiscal year which is from July through June to April through March to match the Title X project year. There was discussion on what this would entail. Mary Warren moved to propose a change to FPCI's Fiscal Year to end March 31, to match Title X Project year beginning March 31, 2021. Patrice Sayre seconded. **M/P/U**
- V. Other Business**
Rachel Goss reported that Alicia Shaul applied for a grant. Ms. Shaul reported that she applied for the EIDL grant and that it can be used for non-Title X and does not have to be repaid. She reported that FPCI received \$7,000.00
- VI. Adjourn**
The meeting adjourned at 3:54 pm.

Minutes submitted by
Michelle Farmer

FPCI PROPOSED FY2021 BUDGET - 9 MOS

Attachment B
7/10/2020

REVENUE	TX SERV 21	-	TOT TX 21	CBSS-21	NONTX-21	TOT NTX 21	FY2021-TOTAL
GRANTS	\$2,421,957	\$0	\$2,421,957	\$79,169	\$0	\$79,169	\$2,501,126
DONATIONS	\$0	\$0	\$0	\$0	\$2,720	\$2,720	\$2,720
MISC	\$0	\$0	\$0	\$0	\$750	\$750	\$750
INTEREST	\$0	\$0	\$0	\$0	\$875	\$875	\$875
UPDATE/TRAIN	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RESERVE FUNDS	\$0	\$0	\$0	\$0	\$1,492	\$1,492	\$1,492 *
TOTAL REVENUE	\$2,421,957	\$0	\$2,421,957	\$79,169	\$5,837	\$85,006	\$2,506,963

OPER. EXPENSES	TX SERV 21	-	TOT TX 21	CBSS-21	NONTX-21	TOT NTX 21	FY2021-TOTAL
FPCI PERSONNEL:							
SALARIES	\$242,254	\$0	\$242,254	\$48,678	\$3,237	\$51,915	\$294,169
TEMP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SAL/FRIN. POOL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FRINGES	\$79,096	\$0	\$79,096	\$14,568	\$1,097	\$15,665	\$94,761
SUBTOTAL	\$321,350	\$0	\$321,350	\$63,246	\$4,334	\$67,580	\$388,930

TRAVEL:							
IN-STATE	\$8,000	\$0	\$8,000	\$900	\$100	\$1,000	\$9,000
OUT-STATE	\$12,080	\$0	\$12,080	\$2,615	\$0	\$2,615	\$14,695
BOARD	\$3,200	\$0	\$3,200	\$0	\$100	\$100	\$3,300
SUBTOTAL	\$23,280	\$0	\$23,280	\$3,515	\$200	\$3,715	\$26,995

SUPPLIES:	TX SERV 21	-	TOT TX 21	CBSS-21	NONTX-21	TOT NTX 21	FY2021-TOTAL
OFFICE	\$2,963	\$0	\$2,963	\$1,940	\$23	\$1,963	\$4,926
POSTAGE	\$406	\$0	\$406	\$47	\$22	\$69	\$475
PRO. REFERENCI	\$410	\$0	\$410	\$0	\$0	\$0	\$410
DUES	\$9,180	\$0	\$9,180	\$0	\$0	\$0	\$9,180
PRINTING	\$500	\$0	\$500	\$109	\$0	\$109	\$609
ADVERTIS/RECR	\$500	\$0	\$500	\$0	\$0	\$0	\$500
MISC	\$1,261	\$0	\$1,261	\$0	\$150	\$150	\$1,411
SUBTOTAL	\$15,220	\$0	\$15,220	\$2,096	\$195	\$2,291	\$17,511
EQUIPMENT:							
MISC EQUIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVERHEAD:							
RENT (INC. UTIL)	\$33,812	\$0	\$33,812	\$5,765	\$446	\$6,211	\$40,023
INSURANCE	\$3,903	\$0	\$3,903	\$682	\$15	\$697	\$4,600
TELEPHONE	\$4,565	\$0	\$4,565	\$480	\$44	\$524	\$5,089
MEETING ACCOM	\$2,500	\$0	\$2,500	\$0	\$75	\$75	\$2,575
SUBTOTAL	\$44,780	\$0	\$44,780	\$6,927	\$580	\$7,507	\$52,287
TRAINING:							
GENERAL-FPCI	\$5,675	\$0	\$5,675	\$1,848	\$320	\$2,168	\$7,843
UPDATE/TRAININ	\$4,558	\$0	\$4,558	\$0	\$0	\$0	\$4,558
FPCI OUTREACH	\$4,000	\$0	\$4,000	\$0	\$0	\$0	\$4,000
COMM. EDUC.	\$6,000	\$0	\$6,000	\$0	\$0	\$0	\$6,000
SUB STAFF TRNC	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$5,000
SUBTOTAL	\$25,233	\$0	\$25,233	\$1,848	\$320	\$2,168	\$27,401

	TX SERV 21	-	TOT TX 21	CBSS-21	NONTX-21	TOT NTX 21	FY2021-TOTAL
CONTRACTUAL/OTHER:							
AUDIT	\$9,398	\$0	\$9,398	\$227	\$24	\$251	\$9,649
SERVICE CONTR	\$7,983	\$0	\$7,983	\$1,181	\$100	\$1,281	\$9,264
ATTORNEY	\$5,156	\$0	\$5,156	\$0	\$0	\$0	\$5,156
CONSULTANTS	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$2,000
FISCAL MGT	\$19,440	\$0	\$19,440	\$129	\$30	\$159	\$19,599
MEDICAL DIRECT	\$2,250	\$0	\$2,250	\$0	\$0	\$0	\$2,250
SUBTOTAL	\$46,227	\$0	\$46,227	\$1,537	\$154	\$1,691	\$47,918
OTHER:							
SPEC PROJECT	\$12,317	\$0	\$12,317	\$0	\$68,850	\$68,850	\$81,167
OUTREACH	\$5,035	\$0	\$5,035	\$0	\$0	\$0	\$5,035
PAYPAL	\$0	\$0	\$0	\$0	\$54	\$54	\$54
SUBTOTAL	\$17,352	\$0	\$17,352	\$0	\$68,904	\$68,904	\$86,256
FPCI OPER. EXPEN	\$493,442	\$0	\$493,442	\$79,169	\$74,687	\$153,856	\$647,298
SUBCONTRACTS:							
FP SERVICES	\$1,814,410	\$0	\$1,814,410	\$0	\$0	\$0	\$1,814,410
TX-SUPPL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TX-CARRYOVER	\$114,105	\$0	\$114,105	\$0	\$0	\$0	\$114,105
TX-HIV SVCS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TX-HIEP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CCSP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$1,928,515	\$0	\$1,928,515	\$0	\$0	\$0	\$1,928,515
GRAND TOTAL	\$2,421,957	\$0	\$2,421,957	\$79,169	\$74,687	\$153,856	\$2,575,813
REVENUE/EXPENS	\$0	\$0	\$0	\$0	(\$68,850)	(\$68,850)	(\$68,850) **

*Note: Reserve funds will be used to cover any deficit spending

**Note: Reserve funds from anonymous donor received in FY 2020 will be used to cover the special project line item in Non TX

Title X Svcs Break Basic Svcs
 \$2,307,852 Basic Svcrs
 \$0
 \$0
 \$0
 \$0 FPCI Reserve Funds

\$2,307,852 Subtotal Basic Services

\$114,105 TX Carryover
 \$0 HIV No Cost Extension
 \$0 HIT
 \$0 HIEP

\$114,105 TX Special Projects

\$2,421,957 Total Title X

Non -Title X Grants

\$75,889 CBSS
 \$3,280 CBSS HPV
 \$0 CERVICAL CANCER PROGRAM

\$79,169 TOTAL

\$2,501,126

FPCI PROPOSED FY2021 BUDGET-12 MOS

Attachment B1
7/10/2020

REVENUE	TX SERV 21	-	TOT TX 21	CBSS-21	NONTX-21	TOT NTX 21	FY2021-TOTAL
GRANTS	\$2,819,405	\$0	\$2,819,405	\$104,760	\$0	\$104,760	\$2,924,165
DONATIONS	\$0	\$0	\$0	\$0	\$3,200	\$3,200	\$3,200
MISC	\$0	\$0	\$0	\$0	\$750	\$750	\$750
INTEREST/DIVIDE	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000
UPDATE/TRAIN	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RESERVE FUNDS	\$0	\$0	\$0	\$0	\$946	\$946	\$946 *
TOTAL REVENUE	\$2,819,405	\$0	\$2,819,405	\$104,760	\$5,896	\$110,656	\$2,930,061

OPER. EXPENSES	TX SERV 21	-	TOT TX 21	CBSS-21	NONTX-21	TOT NTX 21	FY2021-TOTAL
FPCI PERSONNEL:							
SALARIES	\$323,797	\$0	\$323,797	\$65,917	\$3,264	\$69,181	\$392,978
TEMP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SAL/FRIN. POOL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FRINGES	\$100,747	\$0	\$100,747	\$19,723	\$1,107	\$20,830	\$121,577
SUBTOTAL	\$424,544	\$0	\$424,544	\$85,640	\$4,371	\$90,011	\$514,555

TRAVEL:							
IN-STATE	\$8,000	\$0	\$8,000	\$900	\$100	\$1,000	\$9,000
OUT-STATE	\$12,080	\$0	\$12,080	\$2,615	\$0	\$2,615	\$14,695
BOARD	\$3,200	\$0	\$3,200	\$0	\$100	\$100	\$3,300
SUBTOTAL	\$23,280	\$0	\$23,280	\$3,515	\$200	\$3,715	\$26,995

SUPPLIES:	TX SERV 21	-	TOT TX 21	CBSS-21	NONTX-21	TOT NTX 21	FY2021-TOTAL
OFFICE	\$3,120	\$0	\$3,120	\$2,000	\$25	\$2,025	\$5,145
POSTAGE	\$400	\$0	\$400	\$50	\$25	\$75	\$475
PRO. REFERENC	\$410	\$0	\$410	\$0	\$0	\$0	\$410
DUES	\$9,635	\$0	\$9,635	\$0	\$0	\$0	\$9,635
PRINTING	\$500	\$0	\$500	\$190	\$0	\$190	\$690
ADVERTIS/RECR	\$500	\$0	\$500	\$0	\$0	\$0	\$500
MISC	\$1,500	\$0	\$1,500	\$0	\$150	\$150	\$1,650
SUBTOTAL	\$16,065	\$0	\$16,065	\$2,240	\$200	\$2,440	\$18,505
EQUIPMENT:							
MISC EQUIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVERHEAD:							
RENT (INC. UTIL)	\$44,255	\$0	\$44,255	\$7,700	\$450	\$8,150	\$52,405
INSURANCE	\$3,895	\$0	\$3,895	\$690	\$15	\$705	\$4,600
TELEPHONE	\$7,000	\$0	\$7,000	\$800	\$45	\$845	\$7,845
MEETING ACCOM	\$2,500	\$0	\$2,500	\$0	\$75	\$75	\$2,575
SUBTOTAL	\$57,650	\$0	\$57,650	\$9,190	\$585	\$9,775	\$67,425
TRAINING:							
GENERAL-FPCI	\$5,600	\$0	\$5,600	\$2,150	\$320	\$2,470	\$8,070
UPDATE/TRAININ	\$6,000	\$0	\$6,000	\$0	\$0	\$0	\$6,000
FPCI OUTREACH	\$4,000	\$0	\$4,000	\$0	\$0	\$0	\$4,000
COMM. EDUC.	\$6,000	\$0	\$6,000	\$0	\$0	\$0	\$6,000
SUB STAFF TRNC	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$5,000
SUBTOTAL	\$26,600	\$0	\$26,600	\$2,150	\$320	\$2,470	\$29,070

	TX SERV 21	-	TOT TX 21	CBSS-21	NONTX-21	TOT NTX 21	FY2021-TOTAL
CONTRACTUAL/OTHER:							
AUDIT	\$9,375	\$0	\$9,375	\$250	\$25	\$275	\$9,650
SERVICE CONTR	\$10,065	\$0	\$10,065	\$1,550	\$100	\$1,650	\$11,715
ATTORNEY	\$5,500	\$0	\$5,500	\$0	\$0	\$0	\$5,500
CONSULTANTS	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$2,000
FISCAL MGT	\$25,704	\$0	\$25,704	\$225	\$30	\$255	\$25,959
MEDICAL DIRECT	\$3,000	\$0	\$3,000	\$0	\$0	\$0	\$3,000
SUBTOTAL	\$55,644	\$0	\$55,644	\$2,025	\$155	\$2,180	\$57,824
OTHER:							
SPEC PROJECT	\$13,254	\$0	\$13,254	\$0	\$76,800	\$76,800	\$90,054
OUTREACH	\$4,800	\$0	\$4,800	\$0	\$0	\$0	\$4,800
PAYPAL	\$0	\$0	\$0	\$0	\$65	\$65	\$65
SUBTOTAL	\$18,054	\$0	\$18,054	\$0	\$76,865	\$76,865	\$94,919
FPCI OPER. EXPEN	\$621,837	\$0	\$621,837	\$104,760	\$82,696	\$187,456	\$809,293
SUBCONTRACTS:							
FP SERVICES	\$1,993,713	\$0	\$1,993,713	\$0	\$0	\$0	\$1,993,713
TX-SUPPL	\$89,750	\$0	\$89,750	\$0	\$0	\$0	\$89,750
TX-HIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TX-FY 20 C/O	\$114,105	\$0	\$114,105	\$0	\$0	\$0	\$114,105
TX-HIEP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CCSP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$2,197,568	\$0	\$2,197,568	\$0	\$0	\$0	\$2,197,568
GRAND TOTAL	\$2,819,405	\$0	\$2,819,405	\$104,760	\$82,696	\$187,456	\$3,006,861
REVENUE/EXPENS	\$0	\$0	\$0	\$0	(\$76,800)	(\$76,800)	(\$76,800) **

*Note: Reserve funds will be used to cover any deficit spending

**Note: Reserve funds from anonymous donor received in FY 2020 will be used to cover the special project line item in Non TX

Title X Svcs Break Basic Svcs
 \$2,705,300 Basic Svcs
 \$0
 \$0
 \$0
 \$0 FPCI Reserve Funds

\$2,705,300 Subtotal Basic Services

\$114,105 TX FY20 CARRYOVER
 \$0 HIV No Cost Extension
 \$0 HIT
 \$0 HIEP

\$114,105 TX Special Projects

\$2,819,405 Total Title X

Non -Title X Grants

\$99,420 CBSS
 \$5,340 CBSS ELC
 \$0 CERVICAL CANCER PROGRAM

\$104,760 TOTAL

\$2,924,165

FAMILY PLANNING COUNCIL OF IOWA
FY2020 TITLE X BUDGET (APRIL 1, 2019-MARCH 31, 2020)

REVENUE	TX SERV 20		TOT TX 20	CBSS-20	NONTX-20	TOT NTX 20	FY2020-TOTAL
GRANTS	\$2,600,000	\$0	\$2,600,000	\$99,420	\$1,100	\$100,520	\$2,700,520
DONATIONS	\$0	\$0	\$0	\$0	\$3,200	\$3,200	\$3,200
MISC	\$0	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000
INTEREST	\$0	\$0	\$0	\$0	\$650	\$650	\$650
UPDATE/TRAIN	\$0	\$0	\$0	\$0	\$8,000	\$8,000	\$8,000
RESERVE FUNDS	\$6,000	\$0	\$6,000	\$0	\$439	\$439	\$6,439
TOTAL REVENUE	\$2,606,000	\$0	\$2,606,000	\$99,420	\$17,389	\$116,809	\$2,722,809

OPER. EXPENSES	TX SERV 20	0	TOT TX 20	CBSS-20	NONTX-20	TOT NTX 20	FY2020-TOTAL
FPCI PERSONNEL:							
SALARIES	\$334,465	\$0	\$334,465	\$65,679	\$7,712	\$73,391	\$407,856
TEMP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SAL/FRIN. POOL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FRINGES	\$76,122	\$0	\$76,122	\$14,574	\$1,767	\$16,341	\$92,463
SUBTOTAL	\$410,587	\$0	\$410,587	\$80,253	\$9,479	\$89,732	\$500,319

TRAVEL:							
IN-STATE	\$7,000	\$0	\$7,000	\$900	\$100	\$1,000	\$8,000
OUT-STATE	\$10,500	\$0	\$10,500	\$2,000	\$0	\$2,000	\$12,500
BOARD	\$3,200	\$0	\$3,200	\$0	\$100	\$100	\$3,300
SUBTOTAL	\$20,700	\$0	\$20,700	\$2,900	\$200	\$3,100	\$23,800

SUPPLIES:	TX SERV 20	0	TOT TX 20	CBSS-20	NONTX-20	TOT NTX 20	FY2020-TOTAL
OFFICE	\$2,300	\$0	\$2,300	\$320	\$25	\$345	\$2,645
POSTAGE	\$400	\$0	\$400	\$80	\$25	\$105	\$505
PRO. REFERENC	\$410	\$0	\$410	\$0	\$0	\$0	\$410
DUES	\$9,775	\$0	\$9,775	\$0	\$0	\$0	\$9,775
PRINTING	\$500	\$0	\$500	\$250	\$0	\$250	\$750
ADVERTIS/RECR	\$500	\$0	\$500	\$0	\$0	\$0	\$500
MISC	\$1,500	\$0	\$1,500	\$0	\$150	\$150	\$1,650
SUBTOTAL	\$15,385	\$0	\$15,385	\$650	\$200	\$850	\$16,235
EQUIPMENT:							
MISC EQUIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVERHEAD:							
RENT (INC. UTIL)	\$43,110	\$0	\$43,110	\$7,500	\$740	\$8,240	\$51,350
INSURANCE	\$3,910	\$0	\$3,910	\$590	\$0	\$590	\$4,500
TELEPHONE	\$8,100	\$0	\$8,100	\$985	\$70	\$1,055	\$9,155
MEETING ACCOM	\$2,500	\$0	\$2,500	\$0	\$75	\$75	\$2,575
SUBTOTAL	\$57,620	\$0	\$57,620	\$9,075	\$885	\$9,960	\$67,580
TRAINING:							
GENERAL-FPCI	\$5,000	\$0	\$5,000	\$2,000	\$320	\$2,320	\$7,320
UPDATE/TRAININ	\$7,740	\$0	\$7,740	\$0	\$6,000	\$6,000	\$13,740
MOVIE TALK	\$4,200	\$0	\$4,200	\$0	\$0	\$0	\$4,200
COMM. EDUC.	\$6,000	\$0	\$6,000	\$0	\$0	\$0	\$6,000
SUB STAFF TRNC	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$5,000
SUBTOTAL	\$27,940	\$0	\$27,940	\$2,000	\$6,320	\$8,320	\$36,260

	TX SERV 20	0	TOT TX 20	CBSS-20	NONTX-20	TOT NTX 20	FY2020-TOTAL
CONTRACTUAL/OTHER:							
AUDIT	\$9,490	\$0	\$9,490	\$200	\$110	\$310	\$9,800
SERVICE CONTR	\$9,045	\$0	\$9,045	\$855	\$100	\$955	\$10,000
ATTORNEY	\$5,500	\$0	\$5,500	\$0	\$0	\$0	\$5,500
CONSULTANTS	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$2,000
FISCAL MGT	\$25,140	\$0	\$25,140	\$280	\$30	\$310	\$25,450
MEDICAL DIRECT	\$3,000	\$0	\$3,000	\$0	\$0	\$0	\$3,000
SUBTOTAL	\$54,175	\$0	\$54,175	\$1,335	\$240	\$1,575	\$55,750
OTHER:							
REG 7 SIP	\$4,100	\$0	\$4,100	\$0	\$0	\$0	\$4,100
SPEC PROJECT	\$7,280	\$0	\$7,280	\$3,207	\$0	\$3,207	\$10,487
OUTREACH/MKTG	\$4,500	\$0	\$4,500	\$0	\$0	\$0	\$4,500
PAYPAL	\$0	\$0	\$0	\$0	\$65	\$65	\$65
SUBTOTAL	\$15,880	\$0	\$15,880	\$3,207	\$65	\$3,272	\$19,152
FPCI OPER. EXPEN	\$602,287	\$0	\$602,287	\$99,420	\$17,389	\$116,809	\$719,096
SUBCONTRACTS:							
FP SERVICES	\$2,003,713	\$0	\$2,003,713	\$0	\$0	\$0	\$2,003,713
EXPANSION PRO	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TX-HIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TX-HIV SVCS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TX-HIEP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CCSP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$2,003,713	\$0	\$2,003,713	\$0	\$0	\$0	\$2,003,713
GRAND TOTAL	\$2,606,000	\$0	\$2,606,000	\$99,420	\$17,389	\$116,809	\$2,722,809
REVENUE/EXPENS	\$0	\$0	\$0	\$0	\$0	\$0	\$0 *

*Note: Reserve funds will be used to cover the deficit spending

Title X Svcs Break Basic Svcs
 \$2,600,000 Basic Svcs
 \$0
 \$0
 \$0
 \$6,000 FPCI Reserve Funds

\$2,606,000 Subtotal Basic Services

\$0 HIV Integration
 \$0 HIV No Cost Extension
 \$0 HIT
 \$0 HIEP

\$0 TX Special Projects

\$2,606,000 **Total Title X**

Non -Title X Grants

\$99,420 **CBSS**
 \$0
 \$1,100 **CERVICAL CANCER PROGRAM**

 \$100,520 **TOTAL**

 \$2,706,520

FAMILY PLANNING COUNCIL OF IOWA
FY2020 & FY2019 OPERATING REPORT- COMPARISON
4TH QUARTER

Attachment C
 Unaudited Figures

INCOME	2020			2019		
	ACTUAL - YTD	12 MON BUD	% VARI.	ACTUAL - YTD	12 MON BUDGET	% VARI.
Title X-Services	\$ 2,224,849.00	\$ 2,600,000.00	-14%	\$ 2,901,012.00	\$ 2,828,000.00	3%
TX Reimbur/Update	\$ -	\$ -	#DIV/0!	\$ 1,640.00	0	#DIV/0!
Reserve Funds	\$ -	\$ 11,007.00	-100%	\$ 3,087.00	\$ -	
Non-Title X Grants	\$ 10,050.00	\$ 8,450.00	19%	\$ 85,969.00	\$ 21,125.00	307%
Interest/Dona.	\$ 4,638.00	\$ 3,850.00	20%	\$ 4,829.00	\$ 3,850.00	25%
Misc	\$ 10,265.00	\$ 750.00	1269%	\$ 24,898.00	\$ 2,000.00	1145%
Update/Train	\$ 7,575.00	\$ 8,000.00	-5%	\$ 1,312.00	\$ 6,000.00	-78%
CBSS	\$ 95,152.00	\$ 99,420.00	-4%	\$ 91,485.00	\$ 99,420.00	-8%
CDS Grant	\$ 182,000.00	\$ 182,000.00	0%	\$ -	\$ -	#DIV/0!
Accrual to cash	\$ 7,716.00	\$ -		\$ (3,077.00)	\$ -	
TOTAL	\$ 2,542,245.00	\$ 2,913,477.00	-13%	\$ 3,111,155.00	\$ 2,960,395.00	5%

EXPENSES	ACTUAL - YTD	12 MON BUD	% VARI.	ACTUAL - YTD	12 MON BUD	% VARI.
Title X-Services						
Personnel	\$ 394,421.00	\$ 409,975.00	-4%	\$ 398,574.00	\$ 403,680.00	-1%
Travel	\$ 15,203.00	\$ 20,700.00	-27%	\$ 14,607.00	\$ 19,700.00	-26%
Supplies	\$ 62,115.00	\$ 15,385.00	304%	\$ 15,268.00	\$ 17,350.00	-12%
Equipment	\$ 8,266.00	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Occupancy	\$ 53,135.00	\$ 57,642.00	-8%	\$ 58,154.00	\$ 56,675.00	3%
Training	\$ 20,846.00	\$ 27,940.00	-25%	\$ 37,239.00	\$ 33,450.00	11%
Contractual	\$ 109,657.00	\$ 54,195.00	102%	\$ 55,017.00	\$ 55,495.00	-1%
Other	\$ 108,417.00	\$ 16,450.00	559%	\$ 6,753.00	\$ 17,580.00	-62%
Delegates	\$ 1,462,924.00	\$ 2,003,713.00	-27%	\$ 2,318,635.00	\$ 2,224,070.00	4%
Subtotal	\$ 2,234,984.00	\$ 2,606,000.00	-14%	\$ 2,904,247.00	\$ 2,828,000.00	3%

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 FY 2020 & 2019 PAGE 2

EXPENSES	2020			2019		
	ACTUAL - YTD	12 MON BUD	% VARI.	ACTUAL - YTD	12 MON BUD	% VARI.
Non-Title X						
Personnel	\$ 2,731.00	\$ 10,091.00	-73%	\$ 12,830.00	\$ 12,446.00	3%
Travel	\$ 67.00	\$ 200.00	-67%	\$ 498.00	\$ 200.00	149%
Supplies	\$ 1,952.00	\$ 230.00	749%	\$ 2,086.00	\$ 250.00	734%
Equipment	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Occupancy	\$ 343.00	\$ 863.00	-60%	\$ 1,101.00	\$ 985.00	12%
Training	\$ 6,724.00	\$ 6,320.00	6%	\$ 1,007.00	\$ 6,320.00	-84%
Contractual	\$ 762.00	\$ 220.00	246%	\$ 109,934.00	\$ 330.00	33213%
Other	\$ 141.00	\$ 1,383.00	-90%	\$ 70.00	\$ 65.00	8%
Delegates	\$ 7,830.00	\$ 6,750.00	16%	\$ 36,703.00	\$ 16,125.00	128%
Subtotal	\$ 20,550.00	\$ 26,057.00	21.13%	\$ 164,229.00	\$ 36,721.00	-347.23%

EXPENSES	2020			2019		
	ACTUAL - YTD	12 MON BUD	% VARI.	ACTUAL - YTD	12 MON BUD	% VARI.
CBSS						
Personnel	\$ 80,395.00	\$ 80,253.00	0%	\$ 74,066.00	\$ 78,669.00	-6%
Travel	\$ 1,096.00	\$ 2,900.00	-62%	\$ 3,387.00	\$ 2,900.00	17%
Supplies	\$ 2,255.00	\$ 650.00	247%	\$ 430.00	\$ 650.00	-34%
Equipment	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!
Occupancy	\$ 9,940.00	\$ 9,075.00	10%	\$ 9,493.00	\$ 8,840.00	7%
Training	\$ 1,898.00	\$ 2,000.00	-5%	\$ 1,857.00	\$ 2,000.00	-7%
Contractual	\$ 2,987.00	\$ 1,335.00	124%	\$ 1,985.00	\$ 1,230.00	61%
Other	\$ 4,533.00	\$ 3,207.00	41%	\$ 30,525.00	\$ 5,131.00	495%
Subtotal	\$ 103,104.00	\$ 99,420.00	-3.71%	\$ 121,743.00	\$ 99,420.00	-22.45%

EXPENSES	2020			Not a project in FY2019
	ACTUAL - YTD	12 MON BUD	% VARI.	
CDS				
Personnel	\$ -	\$ -	#DIV/0!	
Travel	\$ -	\$ -	#DIV/0!	
Supplies	\$ -	\$ -	#DIV/0!	
Equipment	\$ -	\$ -	#DIV/0!	
Occupancy	\$ -	\$ -	#DIV/0!	
Training	\$ -	\$ -	#DIV/0!	
Contractual	\$ 49,214.00	\$ 70,000.00	-30%	
Other	\$ -	\$ -	#DIV/0!	
Subtotal	\$ 49,214.00	\$ 70,000.00	29.69%	

EXPENSES	2020			2019		
	ACTUAL - YTD	12 MON BUD	% VARI.	ACTUAL - YTD	12 MON BUD	% VARI.
TOTAL EXPENS.	\$ 2,407,852.00	\$ 2,801,477.00	-14%	\$ 3,190,219.00	\$ 2,964,141.00	8%
Income in excess (less than) expens	\$ 134,393.00	\$ 112,000.00	20%	\$ (79,064.00)	\$ (3,746.00)	2011%

7.13.20

**FAMILY PLANNING COUNCIL OF IOWA
FY2020 OPERATING REPORT
FOR THE TWELVE MONTHS ENDING JUNE 30, 2020**

(Unaudited)

VARIANCES:

Revenue:

Title X Services	\$ 375,151	Unfavorable Variance
Reserve Funds	\$ 11,700	Unfavorable Variance
Non-Title X Grants	\$ 1,600	Favorable Variance
Interest/Donations	\$ 788.00	Favorable Variance
Non-TX Misc	\$ 9,515	Favorable Variance
Update/Training	\$ 425	Unfavorable Variance
Com. Based Service	\$ 4,268	Unfavorable Variance
CDS Grant	\$ 0	No Variance

Expenses:

Title X Services	\$ 371,016	Favorable Variance
Non-Title X Projects	\$ 5,507	Favorable Variance
Com. Based Service	\$ 3,684	Unfavorable Variance
CDS Grant	\$ 20,786	Favorable Variance

SIGNIFICANT BUDGET VARIATIONS THROUGH JUNE 30, 2020:

Note: FY2020 is a difficult year to track and report for Title X funding. The FPCI Board decided to use the 12-month Title X revised Notice of Award budget issued 3/26/19 to compare to our actual expenses and revenues. An important point to note is as of 6/30/20 we are 3 months into our Title X award period and 12 months into our fiscal year.

Operating Revenue:

Note: A Favorable Variance in Revenue means that more revenue was received during the time period than was budgeted. An Unfavorable Variance in Revenue means that less revenue was received during the time period than was budgeted.

- ▶ The unfavorable variance in Title X revenue is mainly due to our subrecipients being on a reimbursement and FPCI has not received all subrecipient June claims. FPCI also applied for, and received a carryover request which allows FPCI to bring forward a little more than \$114,000 from the Title X project period that just ended March 31, 2020 into the new Title X project year that began April 1, 2020.
- ▶ The unfavorable variance in Reserve funds revenue is because we did not use any reserve funds for the annual update.
- ▶ The Non-Title X Grants favorable revenue is due to the CCSP project award being higher than anticipated. The contract ended December 31, 2019.
- ▶ The Interest/Donations favorable variance is because both interest and donations were higher than anticipated.

▶ The Non-Title X Misc. favorable variance is mainly due to a \$2,500 honorarium received from the Guttmacher Institute as well as a \$7,000 Economic Injury Disaster Loan, no repayment is required.

▶ The unfavorable variance in Update/Training is because the annual Family Planning Update did not bring in as much revenue as anticipated. This is partly due to Planned Parenthood of the Heartland dropping out of the Title X network therefore, they chose not to attend this year. Attendance overall was less than anticipated partly to many health systems changing to pay for performance models for their staff and clinicians.

▶ The unfavorable variance in the CBSS program is due to the fact that this contract is on a reimbursement basis.

Operating Expenses:

Note: A Favorable Variance in Expenses means the actual expenses during the time period were lower than was budgeted. An Unfavorable Variance in Expenses means the actual expenses during the time period were higher than was budgeted.

▶ The favorable variance in Title X Operating Expenses was due to several factors. With two open positions in the first quarter of the fiscal year personnel costs were and should have been expected to be favorable to budget. Supplies costs were higher because new office furniture, several computers and a new phone system were purchased. The equipment cost is for a new server that was purchased but not included in the original budget. Occupancy costs were slightly lower than anticipated. Contractual costs were higher mainly due to the costs of building a new website and an online grant application process for our subrecipients. Delegate expenses were significantly less than anticipated due to Planned Parenthood of the Heartland pulling out of the program. Subrecipients also received money for the purchase of contraceptive supplies.

▶ The favorable variance for the Non-Title X projects has several factors. Personnel costs were favorable because less time was spent than anticipated in Non-Title X projects, therefore, occupancy and other costs were also less than anticipated. As previously discussed with the board there was no costs associated with legislation and advocacy this year as FPCI focused on operational improvements. Supplies were over budget due to reimbursement for the retirement reception. Training costs were higher due to 2019 update costs being higher than anticipated. Contractual costs were higher because the CBSS portion of the new website was allocated to the Regional IIPP fund balance. Delegate expenses were unfavorable because the CCSP grant award was higher than anticipated. That contract ended December 31, 2019.

▶ The unfavorable variance in the CBSS is because IDPH added funds to this contract during the budget period for two special projects related to CBSS. Supplies costs are higher because a new computer was purchased for the CBSS coordinator. Occupancy costs were over budget because more was being allocated to the CBSS coordinator while we had open positions as well as the change in office space for this coordinator. The other category was over budget for this period because test kits were purchased with unspent funds at the end of December.

▶ The favorable CDS variance is because the project took longer to get off the ground than originally anticipated, meaning money was not spent as soon as we had budgeted for. To add, this project has a 3-year 11funding period which runs 9/1/19-8/31/2022.

