

**FAMILY PLANNING COUNCIL OF IOWA
BOARD OF DIRECTORS MEETING
Friday April 16, 2021
ZOOM LINK: [FPCI BOARD MEETING](#)**

AGENDA

- I.** Call to order

- II.** Approval of January 29, 2021 Meeting MinutesAttachment A

- III.** Staff Presentation
 - a. Becky Parrish, Clinical Coordinator

- IV.** Committee Reports
 - a. Community EducationAttachment B
 - b. Long Range Planning.....Attachment C
 - c. Medical..... To be reported
 - d. Advisory.....Attachment D
 - e. FinanceAttachment E
 - f. ExecutiveNo report
 - g. Nominating/Personnel.....Attachment F1 and F2
- Presentation: Rita Mookerjee

- V.** Board Report.....Attachment G

- VI.** Old Business

- VII.** New Business

- VIII.** Adjourn

**FAMILY PLANNING COUNCIL OF IOWA
BOARD OF DIRECTORS MEETING
JANUARY 29, 2021
DES MOINES, IOWA**

MINUTES

Present:	Milo VanVeldhuizen Eric Nemmers Kim Hope Adam Stark Mary Warren Carrie Coyle Mary Salazar	Ann Fields Michael Goebel Hannah Ellis Ackerman Steve Harms Amber Rajcevich Kelsey Trejo Allison Smith
Absent:	Rita Mookerjee Lisa Dahlhauser	Kelsey Willardson Chloe Butler
Staff:	Rachel Goss	Michelle Farmer

I. Call to order

The meeting was called to order by Adam Stark, at 1:00 p.m.

II. Approval of October 29, 2020 meeting minutes

Eric Nemmers moved to accept the minutes of the October 29, 2020 Board of Director's meeting. Milo VanVeldhuizen seconded. **M/P/U**

III. FPCI Staff Presentation

Colleen Bornmueller, CBSS Coordinator gave a presentation to the Board about her position and duties at FPCI.

IV. Committee Reports:

A. Executive Committee Meeting

Did not meet.

B. Community Education Committee

Did not meet.

C. Nominating/Personnel Committee

Mr. Nemmers reported that the Committee reviewed three proposals for FPCI's 2021 Salary Scale. On behalf of the Nominating/Personnel Committee, Eric Nemmers moved to use the 2021 COLA 1.3% increase for FPCI's 2021 salary scale. **M/P/U**

Rachel Goss advised the Board that she would like to change the staff accountant position to more closely match the additional duties that Sue Walter is doing. Ms. Goss indicated that this position change will be Accounting/HR Manager. The position description will be revised to reflect the new position title and duties.

Mr. Nemmers reported that Dee Large advised that she would like to resign from the FPCI Board. However, she did not submit a letter resigning from the Board. Mr. Nemmers advised that according to the FPCI ByLaws the Board can vote to remove her from the Board. On behalf of the Nominating/Personnel Committee, Eric Nemmers moved to remove Dee Large as a member of the FPCI Board. **M/P/U**

Eric Nemmers reported that Kim Hope will take over as Chair of the Nominating/Personnel Committee. Mr. Nemmers reported that the Committee is reviewing current board members to make sure board remains invigorating, dedicated, and engaged members.

On behalf of the Nominating/Personnel Committee, Eric Nemmers moved to accept the Nominating/Personnel Committee report. **M/P/U**

D. Long Range Planning Committee

Did not meet.

E. Finance Committee

Steve Harms presented the Finance Committee report. He reported that the Finance Committee met to discuss the application that was submitted with FPCI's FY2022 non-compete Title X application.

Rachel Goss reviewed the FY2021 2nd Quarter Operating Report. On behalf of the Finance Committee, Steve Harms moved to approve the FY2021 2nd Quarter Operating Report. **M/P/U**

Steve Harms, on behalf of the Finance Committee, moved to accept the Finance Committee Report. **M/P/U**

F. Medical Committee

Rachel Goss presented the Medical Committee Report. Steve Harms moved to accept the Medical Committee Report, Mary Warren seconded. **M/P/U**

G. Advisory Committee

The Advisory Committee minutes were presented. Amber Rajcevich moved to accept the Advisory Committee Report. Kim Hope seconded. **M/P/U**

V. Board Report

Rachel Goss presented the Board Report. Mary Warren moved the Board accept the Board Report. Kim Hope seconded. **M/P/U**

VI. Old Business

There was no old business.

VII. New Business

Rachel Goss asked the Board if it would be okay with them if FPCI staff attended the Board meeting to increase transparency with the staff. There was discussion that the agenda could be restructured so that staff would be dismissed when confidential items are discussed.

VIII. Adjourn

The meeting adjourned at 2:34 p.m.

*Minutes respectfully submitted by Michelle Farmer.

Necessary Board Action:

Accept, amend or reject Board of Directors minutes 1-29-2021

Family Planning Council of Iowa
Community Education Committee
Information and Education Committee

Meeting Minutes

February 4, 2021

Members Present: Milo VanVeldhuizen, Michael Goebel

Staff Present: Angela Taylor, Kay Switzer

The meeting convened at 1:02 and does not currently have a chair.

The committee does not have enough members present (quorum) to vote to approve Movie Talk materials previously sent by Kay.

Michael is new to the committee- Kay spent several minutes explaining the background of the committee and the difference between Community Education and I & E Committee roles.

We discussed the need for a committee chair and plan to discuss who would best fit that role when there are enough members present. Milo suggest sending an email to the members explaining the importance of the time commitment and frequency of meetings due to the need for quorum to approve educational materials and grant applications. Milo does not know if his schedule will allow for him to be the committee chair.

Kay will send out another doodle poll making it very clear we need to have enough members present as the delay is pushing back the Movie Talk project which has a deadline to spend the funds previously approved for the project.

Kay and Angie will meet with Rachel Goss and Adam Stark to discuss how this committee can be successful with new members moving forward as well as the board choosing a chair for the committee.

The meeting adjourned at 1:35.

Necessary Board Action:

Accept or reject Community Education Report

**FAMILY PLANNING COUNCIL OF IOWA
LONG RANGE PLANNING COMMITTEE MEETING MINUTES
FEBRUARY 12, 2021**

Present: Mary Salazar Carrie Coyle Allison Smith Amber Rajcevich

Staff: Rachel Goss Michelle Farmer

I. Call to order

The meeting was called to order at 12:02 p.m. by Carrie Coyle, Chair.

II. Icebreaker

All Committee members answered the icebreaker question.

III. Approval of Minutes, July 17, 2020

Mary Salazar moved to accept the minutes of the July 17, 2020 Long Range Planning Committee. Allison Smith seconded. **M/P/U**

IV. Committee Chair

Rachel Goss advised the Committee they must choose a Chair to head the Long Range Planning Committee. After some discussion, it was decided that Carrie Coyle would continue to chair the Long Range Planning Committee.

V. Strategic Planning Update

Rachel Goss presented an update on FPCI's on the Strategic Plan. Ms. Goss advised that FPCI contracted with Stacy Tye Williams from Iowa State University to help with interoffice communication. Ms. Goss reported that these sessions will take staff through mission and vision sessions and includes a strategic planning session. Ms. Goss will report findings to the Committee when sessions are complete. **No Action Taken**

VI. Diversification of Funding

Rachel Goss reported that FPCI is funded through two funding streams: the federal government for Title X and funding for the Community-Based Screening services. Ms. Goss explained that FPCI needs to look at additional funding sources, other grants, training, etc. There was some discussion from the Committee on ways to get additional funding. **No Action Taken**

VII. Old Business

There was no old business.

VIII. Other

There was no other business.

IX. Adjourn

The meeting adjourned at 12:56 p.m.

Minutes submitted by Michelle Farmer

Necessary Board Action:

Accept or reject Long Range Planning Report

**FAMILY PLANNING COUNCIL OF IOWA
ADVISORY COMMITTEE
ZOOM
MEETING MINUTES
APRIL 9, 2021**

Present:	Stacy Kraft (WCHD) Crystal Rossman (GRHS) Brandi Steck (Siouxland) Holly Barrett (TMPH) Christy Roby Williams (TMPH)	Jennifer Wohlers (CHC) Tracy Menter (PHC) Cherry Klein (GRHS) Sarah Dirks (JCHD) Courtney Conner (CHC)
Not Present:	Heather Montgomery (WHS)	Brooke Gomez (CCHC)
Staff:	Rachel Goss Michelle Farmer	Angie Taylor

I. Call to Order

The meeting was called to order at 10:01 a.m. by Brandi Steck, Chair.

II. Introductions

Introductions and an Icebreaker were done.

III. Approval of January 11, 2021 Meeting Minutes

Cherry Klein moved to approve the Advisory Committee meeting minutes of January 11, 2021.
Holly Barrett seconded.

M/P/U

IV. Title X

FPCI Updates:

- Outreach: Rachel Goss explained the Billboard project. Ms. Goss asked if agencies are tracking client sources, could they track if the billboards brought clients to the clinic.
- Centralized Data System: Rachel Goss reported that Angie Taylor will be FPCI's contact for the Centralized Data System project. Ms. Goss explained that FPCI is working with the Iowa Primary Care Association to assist with the FQHCs on this project. Angie Taylor advised the Committee that there is nothing new to report and that if they are having trouble dealing with Benjamin, to let her know.
- 2021 Poverty Guidelines: Rachel Goss explained that Federal Poverty Guidelines are released each year. Ms. Goss reported that the 2021 Poverty Guidelines were sent to each subrecipient to update their fee schedules effective April 1, 2021.
- HPV Change of Scope Update: Ms. Goss reported that FPCI received approval for the change of scope to add HPV vaccinations as part of the Title X project. Ms. Goss reported that there will be a memo sent to subrecipients with instructions and information concerning the HPV Vaccine project.
- FY2022 Title X Subrecipient Contracts: Rachel Goss reported that FPCI received its Notice of Award (NOA) for FY2022. Ms. Goss explained that in addition to the funding amount awarded to FPCI, there Special Terms and Requirements that must be followed. After review of the NOA, there are some new requirements that must be followed by subrecipients which will be in the FY2022 contracts. Ms. Goss reported that the changes that will be included in the contract include changes to the publication statement and an addition concerning a telecommunications agency. FPCI will issue a memo which highlights these two changes.

Round Table Discussion: Subrecipients provided information about their agencies concerning Covid-19, patient volumes, clinic challenges and other items of interest.

Title X Rule Update: Ms. Goss explained that the 2019 Rule change in July 2019 forced Planned Parenthood to withdraw from the Title X project. She reported that the new administration is reevaluating the Rule to be similar to the 2000 Rule. Ms. Goss explained there is a comment period. Rachel Goss reported that she will be meeting with staff from Planned Parenthood of North Central States to discuss returning to FPCI's Title X project to cover uncovered service delivery areas. Ms. Goss will keep the committee advised of this progress.

FPAR 2.0 question: Ms. Goss explained that there is a comment period for FPAR 2.0 implementation. The comments are due on April 12, 2021.

V. Billing/Coding Workgroup

Angie Taylor provided an update on the Billing/Coding workgroup. Ms. Taylor advised that there were several issues that were taken care of through the group email. Ms. Taylor reported that she is working on an issue with Medicaid and will report her findings with the workgroup.

VI. FPCI Medical Committee

Rachel Goss provided an update on the 2021 QA/QI project that will be discussed at the Medical Committee meeting on April 15, 2021.

VIII. Training/Meetings

Angie Taylor reported that the next webinar is on April 22, 2021. Ms. Taylor reported that she is working to provide Human Trafficking training with the prospective date of July 22, 2021. Angie Taylor reported that due to Covid, the 2021 FPCI Update will again be held virtually. Ms. Taylor advised the Training Advisory Committee will be meeting on April 20, 2021 and that the Committee will decide the format of this year's Update.

IX. Old Business

There was no old business.

XII. New Business

Brandi Steck advised the Committee that Siouxland has a clinic in Nebraska and just found out that Nebraska does not provide STI medications to clients.

Michelle Farmer will send out a Doodle request to schedule the July Advisory Committee Meeting.

XIV. Adjourn

The meeting was adjourned at 11:02 a.m.

*Minutes respectively submitted by Michelle Farmer.

Necessary Board Action:

Accept or reject Advisory Committee Report

**FAMILY PLANNING COUNCIL OF IOWA
FINANCE COMMITTEE MEETING MINUTES
APRIL 15, 2021**

Present: Steve Harms Ann Fields Mary Warren

Staff: Rachel Goss Michelle Farmer Alicia Shaul

- I. Call to order**
The meeting was called to order at 11:21 am by Steve Harms, Chair.
- II. Approval of Minutes, December 17, 2020**
Mary Warren moved to approve the minutes of the December 17, 2020 meeting as presented.
Ann Fields seconded . **M/P/U**
- III. Proposed FY2022 Title X Grant Budget**
Rachel Goss presented the proposed FY2022 Title X Grant Budget. It was reported that this is the same Title X budget that was approved for the Title X Grant applications submission. Ms. Goss reported that the in the Notice of Award, FPCI received the amount that it asked for so the budget did not change. Steve Harms asked why there was not a separate line for technology. Rachel Goss answered that technology is combined with another line item. Ms. Goss reported that she will speak with the Accounting/HR Manger about this issue. Ann Fields moved to approve the Proposed FY2022 Title X Grant Budget. Mary Warren seconded. **M/P/U**
- IV. FY2021 3rd Quarter Operating Report**
Rachel Goss presented the FY2021 3rd (and final) Operating Report. There was discussion. Mary Warren moved to approve the FY2021 3rd Quarter Operating Report. Ann Fields seconded. **M/P/U**
- V. Other Business**
Rachel Goss reported that the Notice of Proposed Rule was released with a 30-day comment period. Ms. Goss advised that this will mean that Planned Parenthood of North Central States will be able to return to the FPCI network. There was discussion.
- VI. Adjourn**
The meeting adjourned at 11:46 am

Minutes submitted by
Michelle Farmer

Necessary Board Action:
Accept or reject Finance Committee Report

**FAMILY PLANNING COUNCIL OF IOWA
FINANCE COMMITTEE MEETING MINUTES
DECEMBER 17, 2020**

Present: Patrice Sayre Steve Harms
Ann Fields Mary Warren

Staff: Rachel Goss Michelle Farmer Sue Walter

- I. Call to order**
The meeting was called to order at 2:01 pm by Steve Harms, Chair.

- II. Approval of Minutes, October 15, 2020**
Patrice Sayre moved to approve the minutes of the October 15, 2020 meeting as presented. Mary Warren seconded. **M/P/U**

- III. Proposed FY2022 Title X Grant Application Budget**
Rachel Goss presented the proposed FY2022 Title X Grant Application Budget. Ms. Goss presented information on the highlights of the proposed budget. Mary Warren moved to approve the Proposed FY2022 Title X Grant Application Budget. Ann Fields seconded. **M/P/U**

- IV. One Time Salary Adjustment**
Rachel Goss proposed a one time salary adjustment for FPCI staff. Patrice Sayre moved to approve a one-time salary adjustment of \$1,500.00 per person. Ann Fields seconded. **M/P/U**

- V. Other Business**
Rachel Goss presented to the Committee that due to the mandated order for staff to work from home, that FPCI reimburse staff for cost of internet. There was discussion that staff could use the salary adjustment to cover work at home costs. **No action taken**

- VI. Adjourn**
The meeting adjourned at 2:38 pm.

Minutes submitted by
Michelle Farmer

FPCI PROPOSED FY2022 TX BUDGET-12 MOS

Attachment B
12/17/2020

REVENUE	TX SERV 22	-	TOT TX 22	CBSS-22	NONTX-22	TOT NTX 22	FY2022-TOTAL
GRANTS	\$2,819,405	\$0	\$2,819,405	\$106,108	\$0	\$106,108	\$2,925,513
DONATIONS	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000
MISC	\$0	\$0	\$0	\$0	\$750	\$750	\$750
INTEREST/DIVIDEL	\$0	\$0	\$0	\$0	\$300	\$300	\$300
UPDATE/TRAIN	\$0	\$0	\$0	\$0	\$4,500	\$4,500	\$4,500
RESERVE FUNDS	\$0	\$0	\$0	\$0	\$35,115	\$35,115	\$35,115 *
TOTAL REVENUE	\$2,819,405	\$0	\$2,819,405	\$106,108	\$42,665	\$148,773	\$2,968,178
OPER. EXPENSES	TX SERV 22	-	TOT TX 22	CBSS-22	NONTX-22	TOT NTX 22	FY2022-TOTAL
FPCI PERSONNEL:							
SALARIES	\$344,372	\$0	\$344,372	\$69,676	\$4,850	\$74,526	\$418,898
TEMP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SAL/FRIN. POOL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FRINGES	\$104,251	\$0	\$104,251	\$20,068	\$1,399	\$21,467	\$125,718
SUBTOTAL	\$448,623	\$0	\$448,623	\$89,744	\$6,249	\$95,993	\$544,616
TRAVEL:							
IN-STATE	\$5,000	\$0	\$5,000	\$440	\$100	\$540	\$5,540
OUT-STATE	\$9,000	\$0	\$9,000	\$2,034	\$0	\$2,034	\$11,034
BOARD	\$2,000	\$0	\$2,000	\$0	\$100	\$100	\$2,100
SUBTOTAL	\$16,000	\$0	\$16,000	\$2,474	\$200	\$2,674	\$18,674

SUPPLIES:	TX SERV 22	-	TOT TX 22	CBSS-22	NONTX-22	TOT NTX 22	FY2022-TOTAL
OFFICE	\$3,965	\$0	\$3,965	\$200	\$25	\$225	\$4,190
POSTAGE	\$500	\$0	\$500	\$25	\$40	\$65	\$565
PRO. REFERENCE	\$490	\$0	\$490	\$0	\$0	\$0	\$490
DUES	\$9,485	\$0	\$9,485	\$0	\$96	\$96	\$9,581
PRINTING	\$500	\$0	\$500	\$50	\$0	\$50	\$550
ADVERTIS/RECRU	\$500	\$0	\$500	\$0	\$0	\$0	\$500
MISC	\$1,500	\$0	\$1,500	\$0	\$150	\$150	\$1,650
SUBTOTAL	\$16,940	\$0	\$16,940	\$275	\$311	\$586	\$17,526
EQUIPMENT:							
MISC EQUIP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVERHEAD:							
RENT (INC. UTIL)	\$47,950	\$0	\$47,950	\$7,800	\$600	\$8,400	\$56,350
INSURANCE	\$3,780	\$0	\$3,780	\$690	\$30	\$720	\$4,500
TELEPHONE	\$5,540	\$0	\$5,540	\$900	\$60	\$960	\$6,500
MEETING ACCOM	\$2,500	\$0	\$2,500	\$0	\$75	\$75	\$2,575
SUBTOTAL	\$59,770	\$0	\$59,770	\$9,390	\$765	\$10,155	\$69,925
TRAINING:							
GENERAL-FPCI	\$5,600	\$0	\$5,600	\$2,150	\$320	\$2,470	\$8,070
UPDATE/TRAINING	\$9,000	\$0	\$9,000	\$0	\$4,500	\$4,500	\$13,500
FPCI CE PROJ	\$4,000	\$0	\$4,000	\$0	\$0	\$0	\$4,000
COMM. EDUC.	\$6,000	\$0	\$6,000	\$0	\$0	\$0	\$6,000
SUB STAFF TRNG	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$5,000
SUBTOTAL	\$29,600	\$0	\$29,600	\$2,150	\$4,820	\$6,970	\$36,570

	TX SERV 22	-	TOT TX 22	CBSS-22	NONTX-22	TOT NTX 22	FY2022-TOTAL
CONTRACTUAL/OTHER:							
AUDIT	\$9,365	\$0	\$9,365	\$160	\$75	\$235	\$9,600
SERVICE CONTRA	\$15,415	\$0	\$15,415	\$1,550	\$150	\$1,700	\$17,115
ATTORNEY	\$7,500	\$0	\$7,500	\$0	\$0	\$0	\$7,500
CONSULTANTS	\$6,000	\$0	\$6,000	\$0	\$30,000	\$30,000	\$36,000
FISCAL MGT	\$26,005	\$0	\$26,005	\$365	\$30	\$395	\$26,400
MEDICAL DIRECT.	\$3,000	\$0	\$3,000	\$0	\$0	\$0	\$3,000
SUBTOTAL	\$67,285	\$0	\$67,285	\$2,075	\$30,255	\$32,330	\$99,615
OTHER:							
SPEC PROJECT	\$0	\$0	\$0	\$0	\$76,800	\$76,800	\$76,800 **
OUTR/MKTG	\$3,300	\$0	\$3,300	\$0	\$0	\$0	\$3,300
PAYPAL	\$0	\$0	\$0	\$0	\$65	\$65	\$65
PROG OUTR	\$4,700	\$0	\$4,700	\$0	\$0	\$0	\$4,700
SUBTOTAL	\$8,000	\$0	\$8,000	\$0	\$76,865	\$76,865	\$84,865
FPCI OPER. EXPEN	\$646,218	\$0	\$646,218	\$106,108	\$119,465	\$225,573	\$871,791
SUBCONTRACTS:							
FP SERVICES	\$1,969,332	\$0	\$1,969,332	\$0	\$0	\$0	\$1,969,332
TX-SUPPL	\$89,750	\$0	\$89,750	\$0	\$0	\$0	\$89,750
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TX-FY 20 C/O	\$114,105	\$0	\$114,105	\$0	\$0	\$0	\$114,105
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$2,173,187	\$0	\$2,173,187	\$0	\$0	\$0	\$2,173,187
GRAND TOTAL	\$2,819,405	\$0	\$2,819,405	\$106,108	\$119,465	\$225,573	\$3,044,978
REVENUE/EXPENSI	\$0	\$0	\$0	\$0	(\$76,800)	(\$76,800)	(\$76,800) **

*Note: Reserve funds will be used to cover any deficit spending

**Note: Reserve funds from anonymous donor received in FY 2020 will be used to cover the special project line item in Non TX

Title X Svcs Breakout

\$2,600,000 Basic Svcs
\$105,300 Basic TX Supplemental
\$0

Subtotal Basic Services

\$2,705,300

\$114,105 TX FY20 CARRYOVER
\$0

\$114,105 TX Special Projects

\$2,819,405 Total Title X

Non -Title X Grants & Other

\$99,814 CBSS
\$6,294 CBSS HPV
\$0
\$0

\$106,108 TOTAL

\$2,925,513

**FAMILY PLANNING COUNCIL OF IOWA
BUDGET NARRATIVE FOR
PROPOSED FY2022 FPCI TITLE X BUDGET**

This grant application budget reflects the Title X funds needed to provide Title X services across FPCI's 55 counties. The budget shows the administrative cost of implementing, overseeing and monitoring the program. It funds nine subrecipient agencies and identifies some funds that could be used to identify another provider.

This is a twelve month budget. The anticipated start date for the project is April 1, 2021.

This budget is for the third and final year of the project. It shows level funding and includes supplemental funding rolled into the year three budget as instructed by the Office of Population Affairs.

For the purposes of this presentation, we are presenting a total agency twelve-month budget but are only discussing the Title X component.

Revenue:

When the Office of Population Affairs, (OPA) issued the new Funding Opportunity Announcement (FOA) two years ago, it changed the allocation system for funding levels across the country. That change resulted in significant swings in allocation levels among the states and territories. The allocation for Iowa was reduced by 8.63%. This is not new information but a reminder of what happened two years ago.

Title X:

Grants:

Title X Basic Family Planning Services: The FY2022 Title X grant application is a non-competing application. Based on information from the OPA we are submitting a budget for \$2,819,405. This includes level funding from our FY2021 Notice of Award (NOA) dated March 18, 2020 but \$50,000 less than our FY2021 application budget, and a request for carryover of \$114,105.

Non Title X:

As stated previously we are not providing a discussion on the non-Title X component of the draft budget.

Expenses:

Title X (TX):

Note: FPCI will only have one Title X project. The Title X costs are identified by one project, the Title X Basic Family Planning Services Project. We will identify how this compares to the full twelve-month Title X FY2021 application budget approved in December 2019. We are not using the board approved FY2021 operating budget for comparison because it was only a 9-month budget.

Personnel:

TX Basic Services: The salaries line item provides a fully staffed FPCI Title X project. This represents portions of 5 full time positions and 2 part time positions (for a total of

6.6 FTE). This is higher than in FY2021 due to a salary adjustment and increase in the staff accountant's time, FPCI's share of the group health insurance premiums increasing due to higher rates, and the addition of an Employee Assistance Program through EFR. FPCI will retain the \$755.00 monthly stipend for the staff. This budget includes a 2% salary increase for TX staff (excluding the staff accountant).

Travel: This category identifies travel in three categories: In-state, out-of-state, and Board travel.

TX-Basic Services: In-state travel is for staff to conduct program reviews, site visits and meetings around the state. Out-of-state travel covers staff and Board travel for national meetings and conferences. Board travel covers board travel to FPCI meetings. There is a decrease in each of these line items because we anticipate very little travel during the first six months of the fiscal year. Board and staff travel is currently reimbursed at \$.50/mile.

Supplies:

TX-Basic Services: These are the supply costs associated with the TX Services. The increase in this category is mostly in supplies due to software costs. The bulk of the dues (\$5,000) is to NFPRHA for a health system membership which covers FPCI and all its subrecipients. It is important that FPCI have this level of membership. The other major membership fee (\$3,000) is to Family Planning Councils of America (FPCA). The remaining costs are for smaller memberships with groups like IA Public Health Association, American Public Health Association, and IA Rural Health Association.

Equipment: No equipment costs are projected.

Overhead:

Overhead costs are distributed based on space allocation for each project and staff time used in each project.

TX-Basic Services: There is an overall increase in this category. As more staff time is attributed to Title X, the corresponding overhead costs are charged to Title X. We renewed our lease in October 2020 and there is an increase beginning in October 2021. Phone costs are less because we are using Zoom instead of Chorus Call for meetings.

Training:

Training costs contain the costs of sending FPCI staff to training events and the costs of FPCI providing training for sub-recipient agencies. It includes a FPCI community education project, the Community Education Funds and the Training Subsidy funds. There is an increase in the overall category.

TX Basic Services: This contains several items:

- 1) Training costs for staff and mileage reimbursement for sub-recipient staff to participate in the Training Advisory Committee and the Medical Committee – no increase.
- 2) Update/Training – training provided by FPCI and IDPH- Includes annual fees for Zoom Webinar and Conference Rooms, Constant Contact and SurveyMonkey – We have increased this line item.
- 3) FPCI's community education project (formerly Movie Talk)– there is no change in this.

- 4) The Paul Shultz Memorial Community Education Funds –there is no change in this.
- 5) Delegate Agency Staff Training: This will be used to assist sub-recipient agency staff to participate national training to be determines. There is no change in this line item.

Contractual:

These are the organization’s contractual costs for various services. This includes FPCI’s Fiscal Officer, Attorney and Medical Director.

TX Basic Services: These are the contractual costs associated with the TX Services. There is an increase overall in this category. There is an increase in the services amount to reflect a new IT contract and the new website hosting and support services. There are increases for the attorney and for consultants, anticipating the revision of administrative policies, possible TX rule changes, updating the funding formula for sub-recipients, and outsourcing our needs assessment for the upcoming competitive grant application.

Other:

This category contains special projects that FPCI operates throughout the year. There is a decrease in this category.

TX Basic Services: There are several projects in this category:

1) FPCI Outreach/Marketing includes an annual subscription to Canva.com for designing social media posts and the cost of FPCI’s outreach coordinator attending one national sex education conference.

2) Program Outreach includes the costs of Facebook advertisements, Tik Tok props, Facebook events, exhibiting at several conferences and events around the state, and travel costs for the outreach coordinator to conduct a program in each of FPCI’s service delivery areas.

FPCI ADMINISTRATIVE OPERATING COSTS:

The FY2022 FPCI Administrative Operating Budget is 22.92% of the Title X Services Budget. Of the FPCI Administrative Title X Services Operating Budget, 1.7% is distributed as reimbursements to the sub-recipient agencies for community education and training subsidies, and 0.73% is used by FPCI to conduct direct program outreach.

SUBCONTRACTS: There are three line items in this category for Title X: FP Services

TX Basic Services (FP Services): There is a decrease in this line item from FY21. FPCI was awarded \$50,000 less than applied for in FY21 and the remaining decrease (\$24,381) is due to increased FPCI administrative costs. This shows funding for the current subrecipients and \$648,568 to be awarded to new subcontractors as identified. The TX Supplemental funds are shown on a separate line because they likely will not be available in subsequent years. As noted previously in the Revenue Section, FPCI will request a carryover of \$114,105 to be used for onboarding new sub-recipients and FPAR 2.0.

Revenue/Expenses: Expenses equal revenue for Title X.

FAMILY PLANNING COUNCIL OF IOWA
FY2021 and FY 2020 OPERATING REPORT- COMPARISON
3rd QUARTER SHORT YEAR

Unaudited Figures

INCOME	2021			2020				
	ACTUAL - YTD	9 MON BUDGET	% VARI.	9 MON BUD	ACTUAL - YTD	9 MON BUDGET	% VARI.	12 MON BUD
Title X-Services	\$ 1,588,520.00	\$ 2,421,957.00	-34%	\$ 2,421,957.00	\$ 1,725,582.00	\$ 1,950,000.00	-12%	\$ 2,600,000.00
TX Reimbur/Update	\$ 375.00	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Reserve Funds	\$ -	\$ 1,492.00	-100%	\$ 1,492.00	\$ -	\$ 6,000		\$ 11,007.00
Non-Title X Grants	\$ -	\$ -	#DIV/0!	\$ -	\$ 10,050.00	\$ 8,450.00	19%	\$ 8,450.00
Interest/Dona.	\$ 2,310.00	\$ 3,595.00	-36%	\$ 3,595.00	\$ 4,033.00	\$ 2,888.00	40%	\$ 3,850.00
Misc	\$ 1,573.00	\$ 750.00	110%	\$ 750.00	\$ 3,265.00	\$ 750.00	335%	\$ 750.00
Update/Train	\$ -	\$ -	#DIV/0!	\$ -	\$ 7,575.00	\$ 8,000.00	-5%	\$ 8,000.00
CBSS	\$ 65,959.00	\$ 79,169.00	-17%	\$ 79,169.00	\$ 63,694.00	\$ 66,280.00	-4%	\$ 99,420.00
CDS Grant	\$ -	\$ -	#DIV/0!	\$ -	\$ 182,000.00	\$ 182,000.00	0%	\$ 182,000.00
Accrual to cash	\$ 1,579.00				\$ 8,046.00			
TOTAL	\$ 1,660,316.00	\$ 2,506,963.00	-34%	\$ 2,506,963.00	\$ 2,004,245.00	\$ 2,224,368.00	-10%	\$ 2,913,477.00

EXPENSES	2021			2020				
	ACTUAL - YTD	9 MON BUDGET	% VARI.	9 MON BUD	ACTUAL - YTD	9 MON BUDGET	% VARI.	12 MON BUD
Title X-Services								
Personnel	\$ 333,209.00	\$ 321,350.00	4%	\$ 321,350.00	\$ 299,088.00	\$ 307,480.00	-3%	\$ 409,975.00
Travel	\$ 1,934.00	\$ 23,280.00	-92%	\$ 23,280.00	\$ 15,203.00	\$ 15,525.00	-2%	\$ 20,700.00
Supplies	\$ 22,304.00	\$ 15,220.00	47%	\$ 15,220.00	\$ 61,270.00	\$ 12,000.00	411%	\$ 15,385.00
Equipment	\$ -	\$ -	#DIV/0!	\$ -	\$ 8,266.00	\$ -	#DIV/0!	\$ -
Occupancy	\$ 45,904.00	\$ 44,780.00	3%	\$ 44,780.00	\$ 40,357.00	\$ 43,250.00	-7%	\$ 57,642.00
Training	\$ 13,662.00	\$ 25,233.00	-46%	\$ 25,233.00	\$ 19,479.00	\$ 20,900.00	-7%	\$ 27,940.00
Contractual	\$ 110,072.00	\$ 46,227.00	138%	\$ 46,227.00	\$ 100,240.00	\$ 40,650.00	147%	\$ 54,195.00
Other	\$ 108,279.00	\$ 17,352.00	524%	\$ 17,352.00	\$ 107,715.00	\$ 12,340.00	773%	\$ 16,450.00
Delegates	\$ 953,531.00	\$ 1,928,515.00	-51%	\$ 1,928,515.00	\$ 1,083,706.00	\$ 1,502,780.00	-28%	\$ 2,003,713.00
Subtotal	\$ 1,588,895.00	\$ 2,421,957.00	-34%	\$ 2,421,957.00	\$ 1,735,324.00	\$ 1,954,925.00	-11%	\$ 2,606,000.00

EXPENSES	2021			9 MON BUD	2020			12 MON BUD
	ACTUAL - YTD	9 MON BUDGET	% VARI.		ACTUAL - YTD	9 MON BUDGET	% VARI.	
Non-Title X								
Personnel	\$ 7,524.00	\$ 4,334.00	74%	\$ 4,334.00	\$ 2,694.00	\$ 8,300.00	-68%	\$ 10,091.00
Travel	\$ -	\$ 200.00	-100%	\$ 200.00	\$ 67.00	\$ 150.00	-55%	\$ 200.00
Supplies	\$ 223.00	\$ 195.00	14%	\$ 195.00	\$ 1,947.00	\$ 175.00	1013%	\$ 230.00
Equipment	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Occupancy	\$ 978.00	\$ 580.00	69%	\$ 580.00	\$ 338.00	\$ 650.00	-48%	\$ 863.00
Training	\$ -	\$ 320.00	-100%	\$ 320.00	\$ 7,474.00	\$ 6,320.00	18%	\$ 6,320.00
Contractual	\$ 15,837.00	\$ 154.00	10184%	\$ 154.00	\$ 760.00	\$ 165.00	361%	\$ 220.00
Other	\$ 68.00	\$ 54.00	26%	\$ 54.00	\$ 130.00	\$ 1,050.00	-88%	\$ 1,383.00
Delegates	\$ -	\$ -	#DIV/0!	\$ -	\$ 7,830.00	\$ 6,750.00	16%	\$ 6,750.00
Subtotal	\$ 24,630.00	\$ 5,837.00	-321.96%	\$ 5,837.00	\$ 21,240.00	\$ 23,560.00	9.85%	\$ 26,057.00

EXPENSES	2021			9 MON BUD	2020			12 MON BUD
	ACTUAL - YTD	9 MON BUDGET	% VARI.		ACTUAL - YTD	9 MON BUDGET	% VARI.	
CBSS								
Personnel	\$ 64,381.00	\$ 63,246.00	2%	\$ 63,246.00	\$ 59,515.00	\$ 60,200.00	-1%	\$ 80,253.00
Travel	\$ -	\$ 3,515.00	-100%	\$ 3,515.00	\$ 1,096.00	\$ 2,175.00	-50%	\$ 2,900.00
Supplies	\$ 486.00	\$ 2,096.00	-77%	\$ 2,096.00	\$ 2,111.00	\$ 490.00	331%	\$ 650.00
Equipment	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Occupancy	\$ 7,000.00	\$ 6,927.00	1%	\$ 6,927.00	\$ 7,693.00	\$ 6,800.00	13%	\$ 9,075.00
Training	\$ 583.00	\$ 1,848.00	-68%	\$ 1,848.00	\$ 1,596.00	\$ 1,500.00	6%	\$ 2,000.00
Contractual	\$ 2,310.00	\$ 1,537.00	50%	\$ 1,537.00	\$ 2,499.00	\$ 1,000.00	150%	\$ 1,335.00
Other	\$ -	\$ -	#DIV/0!	\$ -	\$ 4,533.00	\$ 2,400.00	89%	\$ 3,207.00
Subtotal	\$ 74,760.00	\$ 79,169.00	5.57%	\$ 79,169.00	\$ 79,043.00	\$ 74,565.00	-6.01%	\$ 99,420.00

EXPENSES	2021			9 MON BUD	2020			12 MON BUD
	ACTUAL - YTD	9 MON BUDGET	% VARI.		ACTUAL - YTD	9 MON BUDGET	% VARI.	
CDS								
Personnel	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Travel	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Supplies	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Equipment	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Occupancy	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Training	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Contractual	\$ 23,850.00	\$ 68,850.00	-65%	\$ 68,850.00	\$ 38,614.00	\$ 50,000.00	-23%	\$ 70,000.00
Other	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Subtotal	\$ 23,850.00	\$ 68,850.00	65.36%	\$ 68,850.00	\$ 38,614.00	\$ 50,000.00	22.77%	\$ 70,000.00

EXPENSES	2021			2020				
	ACTUAL - YTD	9 MON BUDGET	% VARI.	9 MON BUD	ACTUAL - YTD	9 MON BUDGET	% VARI.	12 MON BUD
TOTAL EXPENS.	\$ 1,712,135.00	\$ 2,575,813.00	-34%	\$ 2,575,813.00	\$ 1,874,221.00	\$ 2,103,050.00	-11%	\$ 2,801,477.00
Income in excess (less than) expens	\$ (51,819.00)	\$ (68,850.00)	-25%	\$ (68,850.00)	\$ 130,024.00	\$ 121,318.00	7%	\$ 112,000.00

01.21.21

**FAMILY PLANNING COUNCIL OF IOWA
FY2021 OPERATING REPORT
FOR THE NINE MONTHS ENDING MARCH 31, 2021**

(Unaudited)

VARIANCES:

Revenue:

Title X Services	\$ 833,437	Unfavorable Variance
TX Reimbur/Update	\$ 375	Favorable Variance
Reserve Funds	\$ 1,492	Unfavorable Variance
Interest/Donations	\$ 1,285	Unfavorable Variance
Non-TX Misc	\$ 823	Favorable Variance
Com. Based Service	\$ 13,210	Unfavorable Variance

Expenses:

Title X Services	\$ 833,062	Favorable Variance
Non-Title X Projects	\$ 18,793	Unfavorable Variance
Com. Based Service	\$ 4,409	Favorable Variance
CDS Grant	\$ 45,000	Favorable Variance

SIGNIFICANT BUDGET VARIATIONS THROUGH MARCH 31, 2021:

Note: An important point to note is the Board decided to align the FPCI fiscal year with the Title X award period. This means we were operating on a 9-month budget for this fiscal year which ended March 31, 2021.

Operating Revenue:

Note: A Favorable Variance in Revenue means that more revenue was received during the time period than was budgeted. An Unfavorable Variance in Revenue means that less revenue was received during the time period than was budgeted.

▶ The unfavorable variance in Title X revenue is mainly due to our subrecipients being on a reimbursement schedule along with the problem of uncovered/unobligated funds for Service Delivery Areas where FPCI is still working to identify and/or contract with Title X providers. FPCI also received additional funding from OPA to assist with the implementation of FPAR 2.0 which requires all Title X grantees to submit encounter level data for all their patients.

▶ The TX Reimbur/Update favorable variance is because the annual update was held virtually this year. With no meal or room costs to cover, no registration fees were budgeted for TX staff. FPCI charged a small registration fee for only non-TX attendees.

▶ The Reserve Funds unfavorable variance is because no reserve funds have been recorded as used yet this fiscal year.

▶ The Interest/Donations unfavorable variance is because both interest and donations were lower than anticipated.

- ▶ The Non-TX Misc favorable variance is because of a gain on investments.
- ▶ The unfavorable variance in the CBSS program is due to two issues. The program is on a reimbursement basis and we have not received the March payment from IDPH, and total expenses for the project were lower than anticipated. See operating expenses.
- ▶ The Accrual to cash line item has been added to make the Operating Report correspond with the Statement of Financial Position. This is mostly due to timing issues with staff flex plan payments.

Operating Expenses:

Note: A Favorable Variance in Expenses means the actual expenses during the time period were lower than was budgeted. An Unfavorable Variance in Expenses means the actual expenses during the time period were higher than was budgeted.

- ▶ The favorable variance in Title X Operating Expenses is due to several factors. The Covid-19 pandemic has significantly limited travel for conferences and meetings which impacts the budget. Supplies are higher than anticipated because of IT improvements. Contractual is higher than anticipated because of two items. A service equipment contract was prepaid for the coming year and Title X funds were used to prepay the CDS vendor for the coming year. The Other category is significantly higher than budgeted because FPCI paid for billboards for subrecipients for a year. As previously mentioned in the operating revenue section of this report, unobligated funds for service delivery areas where there is currently no Title X provider means money originally budgeted for new subrecipients is going unused.
- ▶ The unfavorable variance for the Non-Title X projects is due to several factors. More personnel time was spent on Non-Title X projects than anticipated, therefore, allocated costs were also higher. A consultant was engaged for public affairs activities but was not included in the original budget.
- ▶ The favorable variance in the CBSS is because no travel has occurred. With the Covid-19 pandemic, things have been shifted to virtual program reviews, trainings, etc.
- ▶ The favorable variance in the CDS grant is because the project took longer to get off the ground than originally anticipated, meaning money was not spent in the anticipated timeline. To add, this project has a 3-year funding period which runs September 1, 2019 through August 31, 2022. The funds were received in fiscal year 2020.

Necessary Board Action:

Accept or reject 3rd (and final) Quarter FY2021 Unaudited Financial Report

**FAMILY PLANNING COUNCIL OF IOWA
STATEMENT OF FINANCIAL POSITION
MARCH 31, 2021**

ASSETS

CURRENT ASSETS		
CASH	\$ 416,222.53	
TITLE X GRANTS RECEIVABLE	1,020,658.01	
PREPAYMENTS	<u>166,231.39</u>	
TOTAL CURRENT ASSETS		\$ 1,603,111.93
PROPERTY & EQUIPMENT		
EQUIPMENT	8,266.00	
DEPRECIATION	<u>(1,543.05)</u>	
TOTAL PROPERTY & EQUIPMENT		<u>6,722.95</u>
TOTAL ASSETS		<u><u>\$ 1,609,834.88</u></u>

LIABILITIES & NET ASSETS

CURRENT LIABILITIES		
EMPLOYEE BENEFITS	19,878.56	
TX ACCRUED PAYROLL	10,938.76	
TX OTHER PAYABLES	846.23	
NON TX PAYABLES	2,665.24	
TX PROPERTY & EQUIP	6,722.95	
UNEXPENDED TITLE X FUNDS	1,010,567.07	
TITLE X DEFERRED REVENUE	162,887.04	
OTHER FUND BALANCES	<u>447,148.26</u>	
TOTAL CURRENT LIABILITIES		\$ 1,661,654.11
NET INCOME (LOSS)		<u>(51,819.23)</u>
TOTAL LIABILITIES & NET ASSETS		<u><u>\$ 1,609,834.88</u></u>

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY

FAMILY PLANNING COUNCIL OF IOWA
FY 2021 REVENUES
@03/31/2021

TITLE X REVENUE=TITLE X EXPENSE

CBSS

3155-41 CBSS-JURY DUTY	\$	103.50	
3290-40 CBSS-CY 2021	\$	14,093.52	
3290-41 CBSS-CY 2020	\$	48,864.94	
3290-48 CBSS HPV-CY 2021	\$	757.08	
3290-49 CBSS HPV-CY 2020	\$	<u>2,138.67</u>	
			\$ 65,957.71

INTEREST/DONATIONS:

3200-80 DONATIONS	\$	2,070.32	
3210-80 INTEREST	\$	175.15	
3215-80 DIVIDENDS	\$	<u>64.56</u>	
			\$ 2,310.03

MISC (BRO,CEU,MISC,UPD):

3220-80 BROCHURES	\$	-	
3230-80 CEUs	\$	720.00	
3240-80 MISC - OTHER	\$	-	
3245-80 NON TX IN-KIND	\$	-	
3260-80 GAIN ON INVESTMTS	\$	852.61	
UPD:			
3310-91 REGISTRATIONS	\$	-	
3312-91 TRAINING REGISTR	\$	-	
3315-91 REIMBURSEMENTS	\$	-	
3320-91 EXHIBITORS	\$	-	
3330-91 SPONSORS	\$	<u>-</u>	
			\$ <u>1,572.61</u>

TOTAL NON-TX REVENUE **\$ 69,840.35**

(This should ='Dept' Income Statements)

**FAMILY PLANNING COUNCIL OF IOWA
NOMINATING/PERSONNEL COMMITTEE
MARCH 26, 2021**

Present:	Eric Nemmers Kim Hope	Adam Stark Rita Mookerjee
Staff:	Rachel Goss	Michelle Farmer

I. Call to order

The meeting was called to order at 10:14 a.m. by Kim Hope, Chair.

II. Approval of Minutes, February 26, 2021

Eric Nemmers moved to approve the minutes of February 26, 2021 as presented. Adam Stark seconded. **M/P/U**

III. NFPRHA Conference Attendees

Rachel Goss explained what the NFPRHA conference is and that FPCI usually sends staff and board members. Ms. Goss reported that the 2021 NFPRHA conference is being held virtually this year and she would like the Nominating/Personnel Committee to decide which board member should be asked to attend. There was discussion about how to decide which board members to ask to attend. It was decided that Kim Hope would create a Google poll to determine interest.

IV. Board Recruitment

Kim Hope that the Committee is continuing its discussion on board recruitment. Eric Nemmers explained how his company used the board matrix to target representation on the board that he shared with the Committee. There was discussion on if the matrix will be used, changing items on the matrix, or if a new chart should be developed. Ms. Hope suggested using the matrix for board information, not recruitment. There was discussion on how to modify the matrix that will help diversify the board.

Ms. Mookerjee reported on her presentation for exploring diverse practical application of diversity for FPCI and how to diversify FPCI.

V. Other

There was no Other.

VI. Adjourn

The meeting adjourned at 11:05 a.m.

Minutes submitted by
Michelle Farmer

Necessary Board Action:

Accept or reject March 26, 2021 Nominating/Personnel Report

**FAMILY PLANNING COUNCIL OF IOWA
NOMINATING/PERSONNEL COMMITTEE
FEBRUARY 26, 2021**

Present: Eric Nemmers Adam Stark
 Kim Hope Rita Mookerjee

Staff: Rachel Goss Michelle Farmer

I. Call to order

The meeting was called to order at 10:04 A.m. by Kim Hope, Chair.

II. Approval of Minutes, January 15, 2021

Eric Nemmers moved to approve the minutes of January 15, 2021 as presented. Adam Stark seconded. **M/P/U**

III. Board Recruitment

Kim Hope advised the Committee that there needs to be discussion on adding diversity to the FPCI board. There was discussion on how to define diversity and how to bring the topic to the Board. It was decided that Eric Nemmers will distribute a matrix used in his work for board members to complete indicating what attributes they bring to the board. In addition, there will be time set aside at the April Board meeting for some discussion on Diversity and some training by Rita Mookerjee concerning racism.

IV. Other

At the next Nominating/Personnel Committee meeting on March 26, 2021, Ms. Mookerjee will present her training to the committee.

V. Adjourn

The meeting adjourned at 11:00 a.m.

Minutes submitted by
Michelle Farmer

Necessary Board Action:

Accept or reject February 26, 2021 Nominating/Personnel Report



Board Report

Community Based Screening Services (CBSS)

Submitted by Colleen Bornmueller

1st Quarter Data – 2021

Preliminary data for the 1st quarter of calendar year 2021, shows that STD testing is still down within the CBSS network of clinics. Data are not yet available for testing done at the Polk County Health Department (PCHD) and processed at the PCHD lab, but the State Hygienic Laboratory (SHL) reported 5,722 specimens for chlamydia and gonorrhea were submitted from January 1 to March 31, 2021. This is a decrease of 2,365 specimens (29%) from the same period in 2020. In first quarter of 2020, clinics had not yet begun to be affected by COVID 19 restrictions. It is anticipated that even with the addition of the specimens from Polk County there will still be a significant decrease in testing over last year. In March, the positivity rate for chlamydia was 9.7% and 4.7% for gonorrhea. Again, this is an increase from the same month in 2020 when positivity for chlamydia was 8.3% and 3.8% for gonorrhea.

STD Awareness Month

April is STD Awareness Month! CDC is highlighting the promotion and recognition during the week of April 12 –16, 2021. Social media promotions and handouts are available from four of their most successful STD Awareness campaigns; “Get Yourself Tested”, “Syphilis Strikes Back”, “Talk. Test. Treat”, and “Treat Me Right”. [STD Awareness Week - campaigns and resources from CDC](#) CBSS clinics were encouraged to join in the promotion in their clinics and post materials from the campaign. Most clinics are still not doing outreach events within the community, so additional testing was not being promoted as in some years before.

CBSS Exhibiting

Spring is usually a busy time for exhibiting and promoting the CBSS project and STD services. However, conferences continue to be held virtually due to extended COVID precautions. The CBSS Coordinator did exhibit as part of the online platform for the Iowa Public Health Conference April 5 – 9. Providing program resources and “chats” were available, but missing was the chance to network and make new connections with public health partners that happen when exhibiting in person.

Site Visits

Site visits for CBSS will begin virtually in May. The goal is to visit 20% of the 58 clinic sites in the project during the year. It is hoped by late summer the visits can resume in person.

New Performance Measure

The IDPH state contract for CBSS funding for CY2021 has a new performance measure requiring the CBSS Coordinator to supply customized CBSS data, analyses, and reports to the STD Program Manager. The data will be used to supplement STD program and status reports, which will be distributed to stakeholders. Final 2020 data will be included. Specific data elements and analyses required will be outlined by the STD Program Manager. These reports will be due April 30, 2021. An incentive of \$600 will be awarded to FPCI if a secondary set of data and reports consisting of first half 2021 data are submitted to the STD Program Manager by September 30, 2021.

Outreach

Submitted by Kay Switzer

FPCI subrecipients, although faced with hardships this past year, are in the process of turning in their Quarter 4 Community Education reports which now include social media data. During quarters 1-3 in FY21, our subrecipients reached 1,865 participants by providing community education for Title X and having over 2,300 engagements, likes, and shares on social media directly related to Title X. During a pandemic, that is quite the accomplishment!

I have been working with a social media strategist, Creative DSM, to help promote FPCI's network of Title X locations on social media. I hope you have seen the postings on our Facebook and Instagram over the last few months. As always, please like and share our social media content! Creative DSM is taking on the Movie Talk project and will be posting it on a digital platform to engage a wider audience.

Lamar has helped us conduct a billboard promotion project in all our TX clinic towns. This project will place a billboard in each of our Title X communities to ensure members of the community are connected and educated about Title X services. We have 5 billboards up currently and soon there will be 3 more!

Additionally, Angie and I have started on the needs assessment for our competitive grant application for this upcoming year.

Training

Submitted by Angie Taylor

In early March we completed the Kick-Off meetings for our CDS project. I have been working more closely with the project manager to make sure the project continues to move forward regardless of the FPAR 2.0 elements not being finalized.

The decision has been made to hold the Family Planning Update virtually again this year due to current restrictions at Prairie Meadows only allowing for 36 people in the space we had reserved. It is too difficult to hold out and wait to see if the guidelines change and successfully plan. I am working hard to book some national level speakers and hoping to make it better than last year!

The Training Advisory Committee (TAC) will vote on the 20th of April to determine the format of the Update conference – over 2 days, 1 full day or daily sessions as we held last year. We are not having breakout sessions or round table discussions this year- only full presentations.

I am looking forward to upcoming virtual conferences I am attending for NFPRHA and the Adolescent Health Initiatives to get some ideas for our own conference.

Upcoming training webinars - April 22nd is Implementing and Understanding the ASCCP 2019 (New pap smear guidelines) and Human Trafficking Training is scheduled for July 22, 2021. If any board members would like to attend, please notify Michelle and we will coordinate your registration.

Executive Report

Submitted by Rachel Goss

As mentioned in a previous email update, FPCI was successful in securing funding for our third and final Title X project year. This means we will be (and have already begun) the initial planning stages for writing a new competitive grant application for the next Title X funding cycle. This is something I am

both nervous and excited about since half the staff (including myself) has never been a part of the competitive process at FPCI. Regarding our current Notice of Award for our last funding year, \$447,520 in our request came as an “offset”. What does this mean? To keep it simple, FPCI was funded to the level we asked for, but they used money we didn’t spend in year two and applied it to year three. This was not a surprise and consistent with other funded agencies across the U.S. that had not spent all of year two grant funds.

The legislative session has been relatively quiet the past few weeks as they are working on the budget. Noah has done a good job keeping me informed of what is going on at the capitol while teaching me along the way. If you are not receiving these from me, please email me at rgoss@fpcouncil.com so we can investigate. The reports give specific bill information and discuss actions taken by FPCI.

The best piece of news I have is that the Biden administration released the new Title X Notice of Proposed Rulemaking (NPRM) on April 14th with a 30-day comment period. This is great news as the new proposed rule seeks to offer entities such as Planned Parenthood and other abortion care providers the opportunity to re-enter the Title X program and would restore options counseling requirements. The National Family Planning and Reproductive Healthcare Organization (NFPRHA) is hosting a special membership webinar on the new proposed rule Monday, April 19th, at 3pm CST. All FPCI staff are being asked to attend and if you would like to attend as a board member, please email me. I do have a meeting scheduled with Planned Parenthood North Central States (PPNCS), Jill Schneebeck, Regional Senior Director of Operational Systems later this month to discuss FPCI uncovered service delivery areas and their ability to potentially rejoin the Title X network through FPCI.

As previously mentioned in January, FPCI applied for a change of scope request to include the HPV vaccination as a part of our Title X grant project. We received notification that our change of scope request was approved in early April. This means that Title X subrecipients can now include the HPV vaccination in our project and eligible patients can receive the vaccine on a sliding fee scale based on income.

I am excited to announce many FPCI staff have received at least their first dose of the COVID-19 vaccine and some staff are now completely immunized. Most staff are back in the office at least two days per week, and we have been grateful for the access to care and the ability to see each other over something other than zoom.

We have much more going on in the office, but the NFPRHA national conference is this week, and I am writing this as another session is just beginning. To give the conference my full attention, I am going to end my update here.

Thank you for your commitment to helping us care for our patients in the best possible way.

Necessary Board Action:

Accept or reject Board Report